

# EVENT VENDOR REGISTRATION FORM

<b>EVENT TITLE AND DATE</b>	
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## COMPANY CONTACT

<b>COMPANY NAME</b>		<b>MAILING ADDRESS</b>	
<b>TELEPHONE</b>			
<b>FAX</b>			
<b>EMAIL</b>		<b>WEBSITE</b>	
<b>POINT OF CONTACT NAME &amp; TITLE</b>		<b>CONTACT EMAIL</b>	
<b>CONTACT PHONE 1</b>		<b>CONTACT PHONE 2</b>	

## COMPANY OVERVIEW

<b>GENERAL DETAILS OF SERVICES / GOODS</b>			
<b>DATE COMPANY ESTABLISHED</b>		<b>GROSS ANNUAL SALES</b>	
<b>GEOGRAPHIC SERVICE AREA</b>		<b>LEGAL STRUCTURE</b>	
<b>BUSINESS TYPE</b>		<b>YEARS PREVIOUSLY REGISTERED</b>	
<b>INSURED?</b>		<b>BONDED?</b>	
<b>LICENSED?</b>		<b>LICENSE NUMBER</b>	
<b>ADDITIONAL INFO</b>			

## BANKING INFORMATION

<b>BANK NAME</b>		<b>BANK ADDRESS</b>	
<b>BENEFICIARY NAME</b>			
<b>ACCOUNT NUMBER</b>			

## CERTIFICATION

I hereby affirm that all information supplied is true and accurate to the best of my knowledge and belief, and I understand that this information will be considered material in the evaluation of quotations, bids, and proposals. Notice must be given of any change in status impacting the information provided within ten (10) days of said change.

<b>PRINTED / TYPED NAME</b>		<b>TITLE</b>	
<b>SIGNATURE</b>		<b>DATE</b>	

# EVENT VENDOR REGISTRATION FORM TEMPLATE

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