

RENOVATION CONSTRUCTION SCOPE OF WORK TEMPLATE

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PROJECT NAME	
COMPANY NAME	
POINT OF CONTACT	
PHONE	
EMAIL	
COMPANY MAILING ADDRESS	
PROJECT LOCATION	
AUTHOR	
DATE	

SCOPE OF WORK

What does the project entail? What are the delivery methods?

PROJECT DELIVERABLES

EXCLUSIONS

MILESTONES

DELIVERY DATE	TASK	GOODS REQUIRED	SERVICES REQUIRED

PRECONSTRUCTION & PLANNING

TASK	DESCRIPTION	COST
TOTAL		
CONTINGENCY		

DEMOLITION

TASK	DESCRIPTION	COST

		TOTAL	
		CONTINGENCY	

FRAMING

TASK	DESCRIPTION	COST

		TOTAL	
		CONTINGENCY	

MEP (MECHANICAL, ELECTRICAL, & PLUMBING)

TASK	DESCRIPTION	COST
		TOTAL
		CONTINGENCY

ROOFING

TASK	DESCRIPTION	COST
		TOTAL
		CONTINGENCY

PAINTING		
TASK	DESCRIPTION	COST
		TOTAL
		CONTINGENCY

KITCHEN		
TASK	DESCRIPTION	COST
		TOTAL
		CONTINGENCY

BATHROOMS		
TASK	DESCRIPTION	COST
		TOTAL
		CONTINGENCY

FLOORING		
TASK	DESCRIPTION	COST
		TOTAL
		CONTINGENCY

CARPENTRY		
TASK	DESCRIPTION	COST
		TOTAL
		CONTINGENCY

WINDOWS		
TASK	DESCRIPTION	COST
		TOTAL
		CONTINGENCY

EXTERIOR

TASK	DESCRIPTION	COST

		TOTAL	
		CONTINGENCY	

OTHER

TASK	DESCRIPTION	COST

		TOTAL	
		CONTINGENCY	

PAYMENT TERMS & CONDITIONS

APPROVAL & COMMENTS

PROJECT OWNER	
SIGNATURE	
DATE	
PROJECT MANAGER	
SIGNATURE	
DATE	

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