

QA BUG REPORT TEMPLATE

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DEFECT ID <i>A unique ID so that the bug can be referenced</i>	AUTHOR <i>The person writing the bug report</i>	RELEASE BUILD NO. <i>The release build number of the software in which the bug was detected</i>

OPEN DATE	PROBLEM AREA	PROBLEM DESCRIPTION

CLOSE DATE	PROBLEM TITLE	CURRENT ENVIRONMENT

DEFECT TYPE	X	WHO DETECTED	X	HOW DETECTED	X
Functionality	<input type="checkbox"/>	Quality Assurance	<input type="checkbox"/>	Testing	<input type="checkbox"/>
Architectural	<input type="checkbox"/>	External Customer	<input type="checkbox"/>	Review	<input type="checkbox"/>
Connectivity	<input type="checkbox"/>	Internal Customer	<input type="checkbox"/>	Walkthrough	<input type="checkbox"/>
Consistency	<input type="checkbox"/>	Development	<input type="checkbox"/>	JAD	<input type="checkbox"/>
Database Integrity	<input type="checkbox"/>	PRIORITY	X	STATUS	X
Documentation	<input type="checkbox"/>	Critical	<input type="checkbox"/>	Open	<input type="checkbox"/>
GUI	<input type="checkbox"/>	High	<input type="checkbox"/>	Being Reviewed by Development	<input type="checkbox"/>
Installation	<input type="checkbox"/>	Medium	<input type="checkbox"/>	Returned by Development	<input type="checkbox"/>
Memory	<input type="checkbox"/>	Low	<input type="checkbox"/>	Ready for Testing in the Next Build	<input type="checkbox"/>
Performance	<input type="checkbox"/>	SEVERITY	X	Closed (QA)	<input type="checkbox"/>
Security and Controls	<input type="checkbox"/>	Critical	<input type="checkbox"/>	Returned by (QA)	<input type="checkbox"/>
Standards and Conventions	<input type="checkbox"/>	High	<input type="checkbox"/>	Deferred to the Next Release	<input type="checkbox"/>
Stress	<input type="checkbox"/>	Medium	<input type="checkbox"/>	ASSIGNED TO	<input type="checkbox"/>
Usability	<input type="checkbox"/>	Low	<input type="checkbox"/>		<input type="checkbox"/>

STATUS DESCRIPTION	FIXED BY	PLANNED FIX BUILD NO.

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